

22<sup>nd</sup> August 2008

Phil Green  
CBS Business Furniture  
CBS Court  
Kennel Ride  
Ascot  
SL5 7NP

26 AUG 2008

Dear Phil

**Re: Donation of Office Furniture**

I am writing to thank you for your generous donation of office furniture (four operator chairs, one desk and two white storage units) to our charity.

We very much appreciate you responding to our request, via Connect Reading and then delivering and assembling the items; your delivery men were most helpful.

With our very best wishes.

Yours sincerely



**Stephen Harvey**  
Chief Executive Officer